



High-Profile Information Technology Project Status Report

Department: Employee Trust Funds

Project Name: Transformation, Integration, Modernization (TIM) – Data Integrity (DI)

Business Sponsor: Robert Conlin

Date of Report: 1/15/16

Reporting for Quarter: 10/1/2015

Project Start Date: Jan., 2013

Planned Implementation Date: 2018

Estimated Project Cost: \$2.8M

Amount Provided Through Master Lease: Most

Project Description – Enter a brief description of the project, including the business case for it and its major deliverables.

ETF is replacing all of its legacy, custom-built line-of-business computer applications with a single, highly-integrated system from Vitech Systems Group. In preparation for this new system installation, ETF is profiling and cleansing all the historical data from the legacy computer systems prior to converting into the new system.

ETF has engaged ICON technologies, a leading data company focused on public pension systems, to assist with this project

Project Funding – Please describe all sources of funding for the project, which should add up to the estimated project cost cited above.

The Project funding has been made available through Department's SEG funds with funding advanced through Master Lease. ETF and ICON have updated the contract to cover services for data cleansing, bringing the estimated project cost up to \$2.8M

Project Status – Determine the status for the Schedule and Budget categories below based on the guidelines on the right and described in more detail on page 2 of this document.

Insert an X in the column that best describes the status of the category. Add comments for that category as needed.

Additional comments are not required if the status is Green, but if a category has a status of Yellow or Red, describe the issues or problems and what actions the agency is taking to address them.

STATUS COLOR INDICATORS

Green

On target as planned

Yellow

Encountering **issues** (e.g., Schedule or Budget over by 10% to 25%)

Red

Encountering **problems** (e.g., Schedule or Budget over by 25% or more)

Project Status Categories

Schedule Status

All data profiling and cleansing for BAS Rollout 1 is complete. Rollout 1 went live on November 9, 2015. DI efforts for Rollout 2, which is now scheduled for January 1, 2018, are on track and there are no issues.



Budget Status

The contract with ICON for profiling and cleansing is a fixed cost project. The contract for conversion is on a time and materials basis. The ETF TIM Steering Team (TST) is in discussions with ICON regarding the adjusted schedule for Rollout 2 and what the implications to the project costs will be.



Summarize Any Completed Major Tasks or Project Phases:

Profiling, cleansing, and conversion work on member and employer demographic information, and on ETF's 18M document images is completed. Profiling and DQCP's (data quality check points) for all data levels are complete, but in maintenance mode as the project continues. Demographic, imaging and workflow data is in the new BAS system for Rollout 1, which went live on November 9, 2015.

Summarize Any Significant Project Changes Affecting Schedule, Budget or Scope:

For each change, describe what the change involved, when it was approved, and the reasons behind the approved change. The delay of Rollout 1, and the requirement and complexity of bridging/interfaces to legacy systems has shifted the Rollout 2 go-live to January 1, 2018. This shift in schedule will impact the overall project cost, but we still remain under budget at this time.

Additional Comments or Issues (optional):

If you have any additional overall status comments about the project (e.g., project news, accomplishments, emerging challenges or risks that could affect the project), please provide them here.

Project Status Category Guidelines

Schedule Status

Green – Indicates that the project or phase is on track for the targeted implementation date.

Yellow – Indicates that the project or phase may be falling behind and analysis needs to be done to determine if the project can recover and still achieve the targeted implementation date, or if adjustments must be made to that date.

Red – Indicates that the project or critical tasks have fallen behind schedule, and corrective action must be taken to still achieve the targeted implementation date or that date must be changed.

Budget Status

Green – Currently on target with project budget.

Yellow – Project is over budget by 10 to 25%.

Project Status Category Guidelines
Red – Project is over budget by 25% or more.